

## Americans with Disabilities Act (ADA) Grievance/Complaint Form

Design ~ Construct ~ Maintain

| Personal Information                          |                         |              |  |  |  |  |
|---|-------------------------|--------------|--|--|--|--|
| NAME:   |                         |              |  |  |  |  |
| ADDRESS:                                      | First                   | MI<br>STATE: |  |  |  |  |
| ZIP: PHONE: ( )                               | PHONE: ( ) EMAIL:       |              |  |  |  |  |
| Organization (if any)                         |                         |              |  |  |  |  |
| NAME:   |                         |              |  |  |  |  |
| ADDRESS:                                      | CITY:                   | STATE:       |  |  |  |  |
| ZIP: PHONE: ( )                               | ONE: ( ) EMAIL:         |              |  |  |  |  |
| Location of Physical Barriers (if applicable) |                         |              |  |  |  |  |
| CITY:HIGH                                     | HIGHWAY / INTERSTATE #: |              |  |  |  |  |
| STREET INTERSECTION:                          |                         |              |  |  |  |  |
| NEARBY LANDMARKS OR BUSI                      | NESSES:                 |              |  |  |  |  |
| Report of Incident of Discrimination under    | the ADA (if applicable) |              |  |  |  |  |
| DATE: / PERSON(                               | (S) INVOLVED:           |              |  |  |  |  |
| WITNESSES:                                    | PHONE: ( )              |              |  |  |  |  |
| Please describe any alleged incidents         | of discrimination:      |              |  |  |  |  |
|   |                         |              |  |  |  |  |
| For Transit Related Grievances ( if applicabl | le)                     |              |  |  |  |  |
| NAME OF TRANSIT PROVIDER:                     |                         |              |  |  |  |  |
| CITY:   | _ STAFF INVOLVED:       |              |  |  |  |  |
| Please describe any alleged incidents of      | f discrimination:       |              |  |  |  |  |
|   |                         |              |  |  |  |  |

| Please list any suggested changes or improvements to achieve accessibility: |  |  |  |  |  |  |
|---|--|--|--|--|--|--|
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Mail to: Department of Transportation

ATTN: ADA Coordinator Office of Legal Counsel 700 East Broadway Avenue Pierre, SD 57501-2586

Phone: 605-773-3540 FAX: 605-773-4442

Email: <u>june.hansen@state.sd.us</u>

Telecommunication Device for the Deaf: 1-800-877-1113